

PROJECT EXTENSION FORM
SEGi INTERNAL RESEARCH FORM (SEGi IRF)

[All forms must be typed. Expand the rows of the form if need to. Incomplete form will be rejected]

DETAILS OF RESEARCHER

A

RESEARCH TITLE :

PROJECT LEADER:

FACULTY:

PROJECT MEMBERS:
(including GRA)

DETAILS OF RESEARCH

B

Date Project Awarded:

Date Project Completion (ORIGINAL):

% Project Achievment (MILESTONES):

Total Research Grant Approved (RM):

Total Expenses (To Date) (RM):

Balance Fund (RM):

% Fund Utilised:

APPLICATION FOR EXTENSION

C

<input type="checkbox"/> 1 month	<input type="checkbox"/> 3 months	<input type="checkbox"/> 5 months
<input type="checkbox"/> 2 months	<input type="checkbox"/> 4 months	<input type="checkbox"/> 6 months

New Date For Project Completion:

Justification for Extension (please specify the reason):

SUPPORTING DOCUMENTS

D Enclosed herewith are the supporting documents to justify this application:

- 1. Progressive Report Form
- 2. Summary of Financial Report
- 3. New Gantt Chart with Updated Milestones

Date:

Project Leader's Signature:

COMMENTS, IF ANY/ ENDORSEMENT BY DEAN / HEAD OF FACULTY / SCHOOL

E

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Result:

Extension Approved

Extension Not Approved

Name:

Signature:

Date:

COMMENTS, IF ANY/ ENDORSEMENT BY DIRECTOR, RIMC

F

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Result:

Extension Approved

Extension Not Approved

Name:

Signature:

Date: